



Blueberry River First Nations

ON-RESERVE HOUSING POLICY



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11 AMENDMENT

This Policy is a living document and may be amended from time-to-time to reflect BRFN’s changing needs and to ensure the ongoing and effective management and delivery of housing at BRFN.

11.1 Proposal

- 11.1.1 Any member of the BRFN community may propose an amendment to the Housing Policy.
- 11.1.2 Any amendment to the Housing Policy must be submitted in writing to the Housing Coordinator.
 - a) Supplementary materials may also be submitted to provide explanation or context.

11.2 Review & Recommendation

- 11.2.1 Once received, the proposed amendment will be reviewed by the Housing Coordinator and presented to the Housing Committee.
- 11.2.2 The Housing Committee will review the amendment and will take one of the following actions:
 - a) Make a recommendation to Chief and Council to approve the amendment.
 - b) Instruct the Housing Coordinator to revise the amendment to be re-presented at a subsequent Committee meeting.
 - c) Reject the amendment.
 - i. The decision and any related discussion shall be recorded in the Meeting Minutes.
 - d) Consult with membership by way of a community meeting to gain additional feedback.

11.3 Publication

- 11.3.1 If the amendment is forwarded to Chief and Council for approval, the Housing Coordinator shall post a copy of the proposed amendment at the BRFN Administration Office.



11.4 Approval

- 11.4.1 Upon receiving recommendation from the Housing Committee to approve an amendment, Chief and Council will take one of the following actions:
 - a) Approve the proposed amendment.
 - b) Request that a community meeting be held to solicit feedback.
 - i. Council may only make this request if a community meeting has not been previously held.
- 11.4.2 Provided that the procedures outlined in this Section (Section 11) are followed, Chief and Council may not reject or request revision to the proposed amendment unless it is in clear violation of the Housing Policy or laws of BRFN.

11.5 Incorporation

- 11.5.1 Upon approval of the amendment by Chief and Council, the Housing Coordinator will edit the Policy to reflect the amendment. The date of the Policy will be changed accordingly.
- 11.5.2 The Housing Coordinator will keep a record of each amendment and date of incorporation. This record will be attached to the updated Policy.
- 11.5.3 The updated Policy will replace any previous version of the Policy.

